Sophomore Portfolio Review
The goal of the Sophomore Portfolio Review (SPR) is to assess and evaluate the acquired knowledge and skills of all visual art majors within the Art & Design Department at UNK.

After having completed the majority of these classes: ART 102, 105, 118, 230 or 211, 221, and/or their transferred equivalents, every student pursuing a Bachelor of Fine Arts (BFA) in Studio Art, a BFA in Visual Communication & Design (VCD), or a Bachelor of Arts (BA) in Art Education is required to participate in the SPR.

Each student must pass the SPR in order to be allowed to register for junior level courses and continue in the programs listed above. A student pursuing a BA in Studio Art or only an art minor is exempt from the SPR unless that student decides to pursue a BFA or Art Education degree instead. Students who fail the SPR a second time are ineligible to continue pursuing a BFA in Studio Art or VCD, or a BA in Art Education. The SPR must be submitted online and contain ten pieces of artwork and an essay paper.

Extensions:
Extensions can be applied for by transfer students and those who have extenuating circumstances. The applying student is responsible for obtaining advisor approval for an extension, without which, the committee will not consider the application.

Timeline:
- Extensions must be submitted on or before the First Monday of February
- Portfolios must be submitted on or before the First Monday of March
- Students will be notified of their results by the Fourth Monday of March
- Students are encouraged to attend the fall SPR Workshop
- Students are encouraged to attend the spring SPR Q&A session

Evaluation Process:
Evaluation of the SPR is conducted by the SPR Committee and becomes part of the student’s academic file. The grading format of the SPR is pass or fail. See the rubrics on the following pages for more specific information regarding evaluation parameters.

Student Questions and Concerns:
Students can contact a member of the SPR committee in person or via email if there are any questions or concerns that have not been addressed in this document.

Mr. Burbul—burbuld1@unk.edu
Mr. Garth—gartht@unk.edu
Mr. Rapien—rapiensb@unk.edu
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Portfolio Requirements:
2-D images must be saved as .jpg, .jpeg, or .png files. 3-D works must be photographed from three different angles and uploaded as .jpg, .jpeg, .gif, or .png files. Multiple views of one piece count as a single image in the portfolio. Written work must be submitted in .pdf, .doc or .docx format.

Image Requirements:
Each uploaded file must include the title of the work, its year of completion, dimensions, and media

Specific requirements for the ten submitted images:
- One handmade image demonstrating linear perspective
- One image demonstrating two-dimensional space and proportion
- One image demonstrating three-dimensional form in a three-dimensional object
- One image demonstrating the application of color
- One image demonstrating a full range of value
- One image demonstrating verisimilitude or portraiture
- One image demonstrating abstraction or reduction
- Three images of your own choosing

Essay Paper Requirements:
Specific requirements for the essay paper:
- Scholarly paper cited in APA format
- Minimum of 500 words and no longer than 700 words
- College level grammar and syntax
- Paper must contain title, introduction, body, and conclusion as well as an embedded image of the work being analyzed
- Students are encouraged to have their work reviewed by the UNK Writing Center before submission
- Written work must apply the Four Stage Method of Art Criticism by James Elkins (Description, Analysis, Interpretation, and Judgment/Evaluation) in an analysis of the student’s selected work and applying the concepts and terminology of the elements and principles of art and design

Appeals:
Students have the right to appeal the decision made by the SPR Committee by submitting an appeal in writing to the department chair within 7 days after results have been issued. The appeal letter must contain valid arguments regarding how the portfolio was unfairly or inaccurately assessed. The chair will review the appeal and, if necessary, convene an ad hoc committee to reevaluate the portfolio. If the portfolio continues to be deemed unsatisfactory, then the student must abide by the committee’s decision.

Updated January 2021
## Rubric for Sophomore Portfolio Review Images

<table>
<thead>
<tr>
<th>Departmental Learning Goals and Criteria for SPR</th>
<th>Exceeds Expectations</th>
<th>Meets Expectations</th>
<th>Approaches Expectations</th>
<th>Does NOT meet Expectations</th>
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| **Apply the Elements and Principles of Art to Solve Design Problems**  
Students will be able to show visual evidence of technical acumen by applying the elements and principles of art and design with clear and effective visual language. | The elements and principles of design were creatively, confidently and effectively defined and applied in this work, resulting in a clear and very effective solution. | The elements and principles of design were applied in this work, resulting in a solution to the design problem. | Some of the elements and principles of design were identified and/or effective. The solution was somewhat unclear or indistinct. | The elements and principles of design were not correctly identified or utilized in this work. The solution was not effective and suggests a lack of understanding of the elements and principles. |
| **Make Effective Decisions in the Creation of Works of Art**  
Students will exhibit a consistent progression of problem solving, technical acumen, creativity and originality within studio projects. | The student has made excellent decisions in art making. Works were very original, innovative and showed in-depth thought and a well-documented creative process. Technical acumen of the work was excellent. The student’s explanation of their work was convincing and well-articulated. Ideas were solid and easily defended. | The student made decisions in the creation of the work that were original and creative. The technical acumen of the work was adequate. There was satisfactory documentation of the creative process. The explanation of their work was adequate and defendable. | The student made some decisions in their work that were original, while others were not. Creativity was not emphasized as much as it could have been. Technical acumen contained some problems. The explanation of the work was inaccurate on some points and was debatable. | There was little or no creativity evidenced in the work. The ideas presented in the work were not original and may have been copied from other sources. Technical acumen was poor and sloppy. The explanation was incoherent, poorly-articulated and not defendable. |
| **Develop Professional Dispositions in the Creation of Works of Art**  
Students will develop professional dispositions in art evidenced by a clear style, the ability to create a body of work, professional documentation (visual and written), and clear communication and presentation of themselves as a professional in their field. | This work exceeds the expected skills and abilities of a sophomore art and design student and indicates progression towards the capabilities of a professional in their field. | The work indicates the expected skills and abilities of a sophomore art and design student and indicates progression towards the capabilities of a professional in their field. | The work indicates little progression towards the capabilities of a professional in their field and are below the average student at the sophomore level. | The work shows no progression towards being a professional in their field and are unacceptable of a student at the sophomore level. |
## Rubric for Sophomore Portfolio Review Essay Paper

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</tr>
</thead>
</table>
| **1. Comparing using the Elements and Principles**  
Writing uses vocabulary based in the elements and principles. | The writing includes appropriate examples and explanations of the elements and principles in regard to their work. | The writing includes examples and explanations of the elements and principles in regard to both works. | The writing includes erroneous or insufficient examples or explanations of the elements and principles in regard to the works. | The writing does not utilize the elements or principles in regard to the works.  
Plagiarism or failure to submit results in a score of 0. |
| **2. Applying the Four Stage Method of Art Criticism**  
A description of the work, a formal analysis, the meaning/interpretation of the work, and a final evaluation. | The writing effectively applies the Four Stage Method of Art Criticism. The writing is indicative of a strong understanding of the process, formal analysis, context, and/or concept of the work. | The writing describes, analyzes, interprets, and evaluates the work in detail. The writing is indicative of an adequate understanding of process, formal analysis, context, and/or concept. | The writing loosely interprets, compares or contrasts the two works of art. The writing indicates little understanding of process, analysis, context and/or concept of the work. | The writing does not apply any of the Four Stage Method of Art and Criticism.  
Plagiarism or failure to submit results in a score of 0. |
| **3. Effective and Appropriate Communication**  
Writing shows independent thought and style. | The writing communicates a clear style and message effectively. Work is original and shows in-depth thought. | The writing has few to no errors and approaches a clear style and message. Writing shows some original and in-depth thought. | The message is unclear. Writing shows little original and in-depth thought. | The essay was incoherent or poorly articulated.  
Plagiarism or failure to submit results in a score of 0. |
| **4. Adherence to formatting, grammar, and spelling requirements**  
Structure of the paper. | The paper is formatted correctly without error in grammar and spelling in the writing. | The paper is formatted correctly and the writing display minor errors in grammar and spelling. | The paper is formatted incorrectly and/or the writing has enough grammatical and spelling errors that it distracts from the paper. | The paper is formatted incorrectly and/or the writing is not indicative of collegiate level grammar and spelling.  
Plagiarism or failure to submit results in a score of 0. |

**Note:**  
Plagiarism will result in a score of zero for all criteria.